



SEMÁ:TH FIRST NATION

Job Posting

POSITION:	Responsible Adult
HOURS:	8 hours per week
TERM:	Temporary Contract
SALARY	\$19.00 per hour
REPORTS TO:	Busy Bear Preschool Manager

1.0 PURPOSE & SUMMARY

Sumas First Nation is seeking a qualified and experienced Responsible Adult to provide part time/ casual coverage for the Busy Bear Preschool Afterschool Program every Thursday starting in October 2023. Reporting to the Busy Bear Preschool Manager, the Responsible Adult will provide assistance in the delivery of the Busy Bear Afterschool Program and will not be left alone with children at any time. The Responsible Adult will help facilitate programming for children while following best practices of the Aboriginal Head Start components.

2.0 DUTIES & RESPONSIBILITIES

- Provide coverage and facilitation for the Busy Bear Preschool Afterschool Club every Thursday from 2:30pm to 6:30pm.
- Work with the Busy Bear Preschool Staff and Manager to develop and prepare the components involved with the Afterschool Club.
- Provide care and mature guidance to children attending the Afterschool Club.
- Other duties as required.

3.0 QUALIFICATIONS

- At least 19 years of age
- Completion of Responsible Adult Training course (SFN to provide if necessary)
- Completed Criminal Records Check and appropriate medical clearance
- Valid first aid and CPR certification
- Completed at least 20 hours of training related to Early Childhood Education (beneficial but not necessary)
- Ability to effectively plan and manage time wisely
- High professional and ethical standards
- Proven ability to maintain confidentiality

TO APPLY:

Please email your cover letter & resume to Human.Resources@sumasfirstnation.com
Deadline: October 11th, 2024