



SEMÀ:TH FIRST NATION

Job Posting

POSITION:	HOME MAKER
HOURS:	35 HRS PER WEEK
TERM:	MONTH TO MONTH TERM POSITION TO PROVIDE LEAVE COVERAGE
WAGE:	\$20.00 PER HOUR
REPORTS TO:	HEALTH MANAGER

1.0 PURPOSE & SUMMARY

Sumas First Nation (SFN) is seeking a qualified individual to take on the role of Home Maker in the interim to provide coverage for an employee who is currently on leave. This position will be on a month-to-month basis unless otherwise noted. The Home maker reports to the Sumas First Nation Health Manager and works in accordance with the mission and philosophy of Sumas First Nation including the SFN Code of Ethics, policies and procedures. The Home maker performs a variety of duties as outlined in the SFN care plan which include but are not limited to: Nutritious meal preparation, cleaning of community member residences (ensuring the cleanliness and tidiness of client's residence and personal spaces), support through social interaction and elder support.

2.0 DUTIES & RESPONSIBILITIES

1. Provides assigned services to community members as per the SFN Community Care plan. This includes but is not limited to:
 - Clean and maintain all areas of the residence;
 - Vacuum, sweep, mop, and dust all areas of the residence;
 - Wash dishes, laundry, and other items as needed;
 - Organize closets and other storage areas;
 - Change bed linens and towels as needed;
 - Clean windows and mirrors as needed;
 - Maintain a safe and healthy environment in the residence;
 - Provide support to community members in the form of social interaction;
 - Report on community member needs and provide advocacy for recommendation for other SFN Health services if needed;
 - Provide individualized, specialized support to community elders as required, including organizing calendars and/or running errands.

3.0 EDUCATION AND EXPERIENCE

1. Acquisition of High School Diploma;
2. Valid BC Driver's license and a reliable vehicle;
3. Experience in childcare and home management is considered an asset;
4. Experience in working with First Nations communities and/or organizations an asset;
5. Proven ability to maintain confidentiality;
6. Ability to develop and maintain effective working relationships with SFN staff and community members;
7. First Nations heritage is considered an asset;
8. Appreciation of First Nations culture, traditions, procedures, and protocols.

TO APPLY:

Deadline: April 17th, 2025 at 4:00pm

Please email your cover letter & resume to Human.Resources@sumasfirstnation.com