



SEMÁ:TH FIRST NATION

Job Posting

POSITION:	GOVERNANCE AND NATURAL RESOURCES MANAGER
HOURS:	35 HOURS PER WEEK
TERM:	PERMANANT
SALARY	\$75,000 - \$90,000 TO BE DETERMINED BASED ON EDUCATION AND EXPERIENCE
REPORTS TO:	SUMAS FIRST NATION BAND MANAGER

1.0 PURPOSE & SUMMARY

Sumas First Nation (SFN) is committed to improving the quality of life for present and all future generations through encouraging healthy living and embracing responsibility to ensure a safe environment, while preserving and exercising our rights, language, culture and traditions. The Governance and Natural Resources (GNR) Department is mandated by the Chief and Council to help serve the needs of the community in relation to Off Reserve issues. Areas of responsibility include, litigation, negotiations, reconciliation discussions, referral processes, and relationship building. SFN is seeking an experienced and qualified individual to take on the role of Governance and Natural Resources Manager. The Governance & Natural Resources Manager is responsible for integrating key environmental and governance priorities into Sumas First Nation's initiatives. Sumas First Nation's approach to Governance & Natural Resources lies at the intersection between developing good local governance systems and creating sustainable livelihood alternatives. Sumas First Nation's focus areas are environmental governance, land use planning, land rights and tenure, community-based natural resource management (CBNRM), and capacity development of local, regional, and national environmental stakeholders. This role is responsible for providing strong, effective management of Governance & Natural Resources based projects and services through strategic planning, strong leadership and effective management of personnel, subcontractors and project milestones. The successful candidate will possess extensive project management, Natural Resources management and Governance experience.

2.0 DUTIES & RESPONSIBILITIES

- Lead the technical excellence of Sumas First Nation in natural resource management and environmental governance, including developing an integrated approach.
- Provide intellectual leadership to Sumas First Nation by staying abreast of trends and research findings and disseminating them to Sumas First Nation and relevant communities of practice.
- Lead the Governance and Natural Resources department and directly supervise and manage the individuals within said department.
- Play a representational role for Sumas First Nation in relevant forums and working with field offices to increase their representation.
- Provide technical assistance to field offices so that they better understand and are better able to meet industry standards and expectations of Nation Members.
- Document and disseminate best practices internally and externally.
- Play a key role in defining new business development by leading the technical design on related projects, ensuring that all relevant proposals are technically sound and capitalize upon Sumas First Nation's knowledge base.
- Network with stakeholders to gather intelligence on up-coming funding opportunities.
- Liaise with local, provincial and federal governments during the course of various projects.
- Help organize and lead a robust internal community of practice that ensure continuous learning across field offices as well as across all levels of Sumas First Nation.
- Providing operational support to Departments as needed; coordinating timely and comprehensive responses to others' requests and needs.

- Maintaining good knowledge of project issues, operations, and the working environment.
- Participate and play an active role in traditional events and ceremonies within Sumas First Nation.
- Performs related duties as required.

3.0 EDUCATION AND EXPERIENCE

- Educated to a master's degree level (or equivalent experience), with evidence of recent professional development.
- Broad range of recent Governance and Natural Resource experience.
- Knowledge and experience of the delivery and evaluation of Governance and Natural Resource programs.
- Excellent communication, influencing and presentation skills
- Excellent IT skills, including the ability to prepare and deliver power-point presentations.
- Excellent time/ resource management skills.
- Adept knowledge of Federal, Provincial, and Municipal Government processes.
- Familiarity with Statutes and Regulations.
- Knowledge and understanding of Sumas First Nation people.
- Experience in working with First Nations communities and/or organizations an asset.
- Proven ability to maintain confidentiality.
- Working knowledge of office procedures, records management, and document processing.
- Ability to develop and maintain effective working relationships with peers, managers, direct reports, community members, contractors, field staff and suppliers.
- First Nations heritage is considered an asset.
- Advanced knowledge and expertise about Microsoft Excel, Word, Zoom, Go-To Meetings.
- Appreciation of First Nations culture, traditions, procedures, and protocols.

TO APPLY:

Please email your cover letter & resume to Human.Resources@sumasfirstnation.com